

**Suffield Charter Revisions Tracking Log - Updated 6/17/09**

**Recommendations**

**Recommendations**

#	Charter Section	Date Identified	Description	Source	Decision Date	Type*	Owner	Wording Status	Town Attorney Review
17a	<del>403</del> 407(E) 603(F)	2/27/08	Should the Board of Selectmen have the power to remove appointed officers and members of appointed boards and commissions without cause? As it currently stands, some members are appointed without terms and may have been effectively appointed for life, unless there is cause for their removal, e.g. Town Counsel; Administrator for Social Services; Superintendent of Public Works; Tree Warden; Dog Warden; and Building Inspector. Other members have terms and cannot be removed mid-term other than “for cause”. One possibility to prevent wholesale removals without cause would be to require that no changes could be made until 6 months following the election of a new Board of Selectmen. Another possibility would be that while appointed officers could not be removed until after such 6 month period, with respect to appointed Boards and Commissions up to 25% of the members could be removed at any time without cause in any calendar year.	R. Dillman  Town Council serve at the pleasure of the BOS – added in 407(E)	<del>6/11/08</del> 9/10/08	<del>Short</del> <b>Recom</b>		<b>Wording in 9/10/08 minutes.</b> <b>In draft</b>	
19	407	2/27/08	Any modification of Section 403 would have to be coordinated with this Section	R. Dillman	9/10/08	<b>Keep with</b>		<b>N/A</b>	

\* **Recom** = Charter Change      **Short** = No Decision      **Tech** = Technical Correction      **Dupl** = Duplicate  
**NRec** = Not Recommended      **Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			407.			#17			
21	501. 502, 503, 504 <del>501</del>	2/27/08	Should the First Selectman be a “full-time chief executive officer” of the Town, or should we have a part-time First Selectman and a full time Chief Administrative Officer? Or a full time Town Manager? Or a full time or part time First Selectman who is chief executive officer and a full time Chief Operating Officer? What would be the division of powers between the First Selectman and the CAO, COO or Town Manager? Are all of these options permitted by CGSA Section 7-193(a)(2)?	R. Dillman	3/25/09	<b>Recom</b>  TA Related		<b>In draft</b>	
69	501	4/9/08	CGS § 7-193(b) permits towns to organize boards, commissions and committees and officers as necessary under the Charter. It can be structured as town sees fit.  Board of Education of Naugatuck v. Town of Naugatuck 268 Conn 295, 306-7, 843 A.2d 603, 611-2 (2004)	Ed McAnaney	4/9/08	<b>Dupl</b> Info for Item 21		<b>N/A</b>	
17b	<del>403</del> 601, 602, 604, 605, 606, 607	2/27/08	See 17a for wording of issue. On 9/10/08 a motion passed that stated “with respect to the Administrator for Social Services, Superintendent of Public Works, Tree Warden, Dog Warden and <del>Building Inspector</del> (covered by State Statutes) that we add a sentence to each of those provisions that in the case that they will have a term of 4 years or such shorter term as may be determined by the Board of Selectmen.”	R. Dillman	9/10/08 6/11/08	<b>Recom</b>  <b>Short</b>		<b>In draft</b>  <b>Wording in 9/10/08 minutes.</b>	
24	603(B)	2/27/08	– From time-to-time, the Board of Selectman may want counsel, other than Town Counsel, to represent the Town for matters where specific experience or expertise is required, therefore, after the words “Except as	R. Dillman	1/14/09	<b>Recom</b>		<b>In draft</b>	

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

**Suffield Charter Revisions Tracking Log - Updated 6/17/09**

			otherwise provided by law” we may want to consider adding “ <b>or as otherwise directed by the Board of Selectmen</b> ”.						
28	611 (A, B, C, D) <del>611(B)</del>	2/27/08	Should the Director of Finance report to the Town Administrator <del>First Selectman</del> for day-to-day supervision rather than the Board of Finance which meets once a month?	R. Dillman	3/25/09	<b>Recom</b>  TA Related		<b>In draft</b>	
61a	1005(B)	3/3/08	<del>Should the number of voters required to petition for a referendum be should be reduced from 10 percent to 6 percent.</del>  Should the number of voters required to petition for a referendum be changed to 250.	E. Petkovich	11/12/08	<b>Recom</b>		<b>In Draft</b>	
86	1009 (A, B, C)	6/11/08	Standardization of call for a referendum – Number of days  <b>Use language from 2/5/09 minutes</b>	CRC	2/5/09  1/21/09	<b>Recom</b>  Elaine to rewrite		<b>In Draft</b>	
61b	1009(C)	1/21/09	Should the number of voters required to petition for a referendum be changed to 250.	E. Petkovich	1/21/09	<b>Recom</b>		<b>In Draft</b>	
43	1212	2/27/08	With respect to acceptance of Federal or State grants should we define what amount is referred to when referencing the “adopted Town budget”? Is it the amount of total anticipated expenditures or the amount to be raised from taxes? The total expenditure amount for the General Fund is currently \$42,842,975. ¼ of 1% equals \$107,107. Should the percentage be increased before requiring a Town Meeting? Should there be a difference in the percentage if a Town contribution is tied to the grant vs. no Town contribution requirement?	R. Dillman	2/25/09  1/14/09 Need definition of budget	<b>Recom</b>		Added section 1212 – Annual Town Budget Definition  <b>In Draft</b>	

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

87	1212	6/11/08	Clarification of what \$ in included in the Town Budget (7/9/08 – Rod will draft a definition)	CRC	2/25/09	<b>Dupl Info for Item 43</b>		N/A	
----	------	---------	--	-----	---------	------------------------------	--	-----	--

### Suggestions to the BOS That Do Not Require Charter Changes

1. Define a general approach to how Alternates are used on boards
2. The BOS should re-appoint Constables
3. A new Charter Revision Commission should be appointed within 3-4 years with a odd (7 or 9) number of members
4. Adopt an Ordinance for Declaration of Local Disaster Emergency [reference Conn. General Statutes sections 28-8a(a) and 28-1(8)]

### Technical Corrections – Approved by Town Attorney on 5/8/09

#	Charter Section	Date Identified	Description	Source	Decision Date	Type*	Owner	Wording Status	Town Attorney Review
1	201	2/27/08	Technical correction: line 5 the reference to a “meeting of the electors” should be changed to reference a “biennial town election” to distinguish it from a Town Meeting.	R. Dillman	3/12/08	<b>Tech</b>		<b>Changed in draft – 6/4/09</b>	Okay to Change 5/8/09
65	203	4/9/08	add “except for the Board of Selectmen as provided in Section 401 of this Charter”	Ed McAnaney	4/9/08	<b>Tech</b>		<b>Changed in draft – 6/4/09</b>	Okay to Change 5/8/09
88	302(G)	6/11/08	Change “Board of Tax Review” to “Board of Assessment Appeals”	E. O’Brien	6/11/08	<b>Tech</b>		<b>Changed in draft – 6/4/09</b>	Okay to Change 5/8/09
66b	303	4/9/08	Add “East Granby”	E. O’Brien	4/9/08	<b>Tech</b>		<b>Changed in draft –</b>	Okay to Change

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

								6/4/09	5/8/09
16	401	2/27/08	Technical correction, line 2, change the word "whom" to "the Board of Selectmen" to avoid confusion.	R. Dillman	6/11/08	Tech		Changed in draft – 6/4/09	Okay to Change 5/8/09
42b	804(D)	1/21/09	Add the word "annual" to town budget to read "annual town budget"	E. Petkovich	4/21/09 4/13/09	Feeh Typo		Changed in draft – 6/4/09r	Okay to Change 5/8/09
47	807(E)	2/27/08	Third paragraph, last 2 lines, the language is left over from when we had a 3 person Board of Selectmen. Should it be changed to read, ", provided that in the absence of or the ability to act of the First Selectman, any two (2) of the remaining four (4) Selectmen of the Board of Selectmen will be signatories of the authorization"?	R. Dillman	10/8/08	Tech		Changed in draft – 6/4/09	Okay to Change 5/8/09
80	1009	4/9/08	Should be re-titled "Referendum."	Ed McAnaney	4/9/08	Tech		Changed in draft – 6/4/09	Okay to Change 5/8/09

### Typo Corrections

#	Charter Section	Date Identified	Description	Source	Decision Date	Type*	Owner	Wording Status	Town Attorney Review
64	102		first line "rights" vice "right's", third line change "affect" to "effect"; remove comma after affect, fourth line change "be" to "by"	Ed McAnaney	4/9/08 4/13/09	Feeh Typo		In draft & Current Charter	Okay to Change 4-13-09
82	302(F)	4/9/08	Line 5 change each "part" to "party"	T. Sheridan	4/9/08 4/13/09	Feeh Typo		In draft & Current Charter	Okay to Change 4-13-09
68	406	4/9/08	line 4 3 change "two" to "three"	Ed McAnaney	10/21/08	What		In draft & Current	Okay to

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

	403				12/17/08 1/21/09 4/13/09	did Ed Mean? <b>Recom</b> <b>Tech</b> <b>Typo</b>		Charter	Change 4-13-09
22	501	2/27/08	Technical corrections: line 1, change "office" to "officer"; line 2, add the word "a" after the word "be".	R. Dillman	6/11/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
70	611(B)	4/9/08	Line 6 change "time" to "times"	Ed McAnaney	4/9/08	<b>Tech</b> <b>Typo</b>		In draft	Okay to Change 4-13-09
74	803-1	4/9/08	Second paragraph line 7 change "of" to "or", add "and for"	Ed McAnaney	4/9/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
37	804(A)	2/27/08	Technical correction, line 1, the word "estimates" should be changed to "estimated".	R. Dillman	10/8/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
39	804(B)	2/27/08	Technical correction, second to the last paragraph, line 2, the word "it" should be changed to "its". Not "it's" per Ed on 4/13/09	R. Dillman	10/8/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
75a	807(E)	4/9/08	Second paragraph line 4 add the word "and" at the end of the line.	Ed McAnaney	4/9/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
75b	807(E)	4/9/08	First paragraph line 2 change "or" to "for"	Ed McAnaney	4/9/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
46	807(E)	2/27/08	Technical correction, third paragraph, line 1, the word "clams" should be changed to "claims".	R. Dillman	10/8/08 4/13/09	<b>Tech</b> <b>Typo</b>		In draft & Current Charter	Okay to Change 4-13-09
76	807(F)	4/9/08	Line 3 change "severely" to "severally"	Ed McAnaney	4/9/08	<b>Tech</b>		In draft &	Okay to

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

					4/13/09	<b>Typo</b>		<b>Current Charter</b>	Change 4-13-09
49b	1001(B)	10/21/08	Change the word "privisions" to "provisions"	R. Dillman	<del>10/21/08</del> 4/13/09	<del>Tech</del> <b>Typo</b>		<b>In draft &amp; Current Charter</b>	Okay to Change 4-13-09

### Do Not Include In Recommendation

#	Charter Section	Date Identified	Description	Source	Decision Date	Type*	Owner	Wording Status	Town Attorney Review
89		7/9/08	Require an automatic referendum based on \$ amount being considered	Tim Reynolds	1/14/09	<b>NRec</b>			
63		3/11/08	Time line for budget preparation	Denny Kreps	4/9/08	<b>NRec</b>			
90		7/9/08	Audit Committee for school budget	Sam Mehmed	8/20/08	<b>NRec</b>			
62		3/12/08	General approach to how Alternates are used on boards.	D. Viets	10/21/98	<b>NRec</b>	Add to Suggesti on List		
84		5/21/08	Method of voting at Town Budget Meeting	Charlie Watrus	10/21/98	<b>NRec</b>			
91		7/9/08	Cap placed on annual budget increase possibly tied to inflation	Sam Mehmed	10/21/98	<b>NRec</b>			
92		7/7/08	Elected Town Moderator	R. Dillman	10/21/98	<b>NRec</b>			
2	203	2/27/08	Technical correction: The membership of the Board of Selectmen should be excepted from this Section. CGSA Section 9-167a would permit a maximum of 4 from any one political party, whereas Section 401 of the Charter permits not more than 3 from	R. Dillman	2/25/09	<b>Tech, Short NRec</b>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			the same political party. <b>3/12 - Section 9-188 applies to BOS. Rod to check 9-188.</b>						
3	204	2/27/08	Should there continue to be a requirement that an elective vacancy be filled with a member of the same political party? This provision disenfranchises all unaffiliated persons and all members of any other political party.	R. Dillman	3/12/08	<b>NRec</b>			
4	206	2/27/08	Should there be more than one voting district, e.g. a ward system? If so, how would the ward lines be drawn?	R. Dillman	3/12/08	<b>NRec</b>			
5	301	2/27/08	Re-labeled Paragraph B – Should Roberts Rules of Order Revised be adopted as the standard rules governing all boards and commissions unless a board or commission affirmatively elects to adopt a different system?	R. Dillman	3/12/08 5/27/09	<del>Typo</del> <b>NRec</b>		<b>In-draft</b>	<b>Need Vote 5/8/09</b>
6	301(C)	2/27/08	Last sentence – should minutes of executive sessions not be considered public records?	R. Dillman	3/12/08	<b>NRec</b>			
7	302(A)	2/27/08	Should the First Selectman term be extended to 4 years? Should the term of the other Selectmen be extended to 4 years?	R. Dillman	3/11/09	<del>Short</del> <b>NRec</b>			
8	302(B)	2/27/08	Should the Town Clerk be appointed by the Board of Selectmen rather than elected?	R. Dillman	3/12/08	<b>NRec</b>			
9	302(C)	2/27/08	Should the Tax Collector be appointed by the Board of Selectmen rather than elected?	R. Dillman	3/12/08	<b>NRec</b>			
10	302(D)	2/27/08	Should the Town Treasurer be appointed by the Board of Selectmen or the Board of Finance rather than be elected?	R. Dillman	3/12/08	<b>NRec</b>			
11	302(E)	2/27/08	Should the Board of Finance be merged into the Board of Selectmen and have a single legislative body approving the budget and governing the Town? If this is considered,	R. Dillman	6/11/08	<b>NRec</b>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			the existing Board of Finance could remain in existence until the term of the last elected members expires; e.g. 3 years from November 2008.						
12	302(G)	2/27/08	Should the Board of Tax Review be appointed by the Board of Selectmen or the Board of Finance?	R. Dillman	6/11/08	<b>NRec</b>			
13 a	302(H)	2/27/08	Should the Board of Police Commissioners be appointed by the Board of Selectmen?	R. Dillman	6/11/08	<b>NRec</b>			
13 b	302(H)	2/27/08	Should the Board of Police Commissioners number of members be changed from 6 to 5 to avoid ties?	R. Dillman	7/9/08	<b>NRec</b>			
14 a	302(I)	2/27/08	Should the Board of Fire Commissioners be appointed by the Board of Selectmen?	R. Dillman	6/11/08	<b>NRec</b>			
14 b	302(I)	2/27/08	Should the Board of Fire Commissioners number of members be changed from 6 to 5 to avoid ties?	R. Dillman	7/9/08	<b>NRec</b>			
57	302(L)	3/3/08	Do the last 2 paragraphs (starting with "Section 796D ..." need to remain in the Charter?	E. Petkovich	10/21/98	<b>NRec</b>			
15	302(K)	2/27/08	Should the Water Pollution Control Authority be appointed by the Board of Selectmen?	R. Dillman	12/17/08	<b>NRec</b>			
66 a	303	4/9/08	Eliminate Section – Statutes confer their own authority	Ed McAnaney	4/9/08	<b>NRec</b>			
67	403	4/9/08	Another possibility is to terminate all appointed boards, commissions, committees and officers with the Board of Selectmen and have the new Board reappoint them; or stagger the terms during a four-year period	Ed McAnaney	4/9/08 1/21/09	<del>Short</del> <b>NRec</b>			
18	406	2/27/08	Should the determination of an emergency rest solely with the First Selectman and then	R. Dillman	<del>4/9/08</del>	<del>Short</del>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			have at least 2 other members of the Board ratify any actions within 72 hours? In the last sentence, what is "if action has been initiated" really intended to mean?		1/21/09	<b>NRec</b>			
20	408	2/27/08	Should this Section also apply to "appointed" Town officials in addition to "elected" Town officials?	R. Dillman	<del>6/11/08</del> 5/27/09	<del>Tech</del> <b>NRec</b>		<b>In draft</b>	<b>Need Vote</b> 5/8/09
23	502	2/27/08	Should the First Selectman or CAO be permitted to do the things contemplated by Section 502(B), (D) or (E) without the approval of the Board of Selectmen?	R. Dillman	3/11/09	<b>NRec</b>			
25	603(B) 603(C)	2/27/08	Is it intended that Town Counsel represent Zoning and Planning Commission and the Board of Education? If not, they should be excepted from the provisions of these Sections.	R. Dillman	1/14/09	<b>NRec</b>			
26	603(D)	2/27/08	Should it not be specified who has the ability to make such a "request" of Town Counsel?	R. Dillman	1/21/09	<b>NRec</b>			
58	604	3/3/08	The duties of the Administrator of Social Services have been performed by the Emergency Aid Association for the past 3-4 years. Should this position stay in the Charter?	E. Petkovich	10/21/98	<b>NRec</b>			
27	608	2/27/08	Do we still appoint "Constables"? If so, what do they do?	R. Dillman	9/10/08	<b>NRec</b>			
29	703	2/27/08	The last sentence states that persons appointed to fill vacancies shall serve for the expired portion of the term vacated. What is the result if no term for the position is specified, e.g. Town Counsel?	R. Dillman	10/9/08 9/10/08	<b>NRec</b> <del>Recom</del>	Most Covered by State Statutes	<b>Wording in 9/10/08 minutes</b>	
30	705	2/27/08	The rights and responsibilities of "alternates" to boards and commissions do not seem to be specified and in some instances it is not clear	R. Dillman	10/21/08	<b>NRec</b>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			when an alternate has a right to vote. Should we clarify this gap?						
71	705	4/9/08	The charter does specify a term for appointed boards and commissions – 4 years - which is the reference made in § 703 regarding the “unexpired” portion of a term. There is no term specified for Town Counsel and other positions listed in Chapter VI except Director of Finance and Constables.	Ed McAnaney	10/21/08 4/9/08	<b>NRec</b> <b>Dupl</b> <b>Info</b> <b>Only</b>			
31	706(G)	2/27/08	Should the Permanent Building Commission have 5 members instead of 6 to avoid ties?	R. Dillman	9/10/08	<b>NRec</b>			
32	706(L)	2/27/08	Technical correction, line 1, the words “legislative body” should be replaced with the words “Board of Selectmen” to avoid confusion with a Town Meeting.	R. Dillman	9/10/08 5/27/09	<b>Tech</b> <b>NRec</b>		<b>In-draft</b>	<b>Need Vote</b> 5/8/09
59	706(M)	3/3/08	What is the Redevelopment Agency? Does it need to stay in the Charter?	E. Petkovich	10/21/08  12/17/08	<b>Get</b> <b>Town</b> <b>Counsel</b> <b>Opinion</b> <b>NRec</b>			
33	706(N)	2/27/08	Does the Library Commission really need 12 members? If so, why have an even number?	R. Dillman	9/10/08	<b>NRec</b>			
34	706(P)	2/27/08	Should not the First Selectman have supervisory responsibility over the day-to-day activities of the Highway Department and the Town Engineer and the Public Works Commission be the policy setting body?	R. Dillman	3/11/09	<b>NRec</b>			
35	708	2/27/08	Should the First Selectman be able to remove employees without cause? If so, should this be specified?	R. Dillman	3/11/09	<b>NRec</b>			
72	708	4/9/08	The period of time that a temporary committee exists should be limited by this section. A permanent committee can be	Ed McAnaney	4/9/08 3/11/09	<b>Short</b> <b>NRec</b>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			established by the Town Meeting under § 706(C).						
73	802	4/9/08	The provisions for seating alternates is backwards; it should read: "When the number of regular board members in attendance is four, no more than two alternates shall be seated. When the number of regular board members in attendance is five, no more than one alternate may be seated. When the number of regular board members in attendance is six, no alternate shall be seated."	Ed McAnaney	4/9/08 <del>10/8/08</del> 6/17/09	<del>Tech</del>  <b>NRec</b>		<del>In draft</del>	<del>Okay to Change</del> 5/8/09
36	802	2/27/08 3/11/08	In the last paragraph, if the Board of Finance has 5 members in attendance, who determines if 0, 1, or 2 alternates will be seated if "no more than two (2) alternates shall be seated" and what does being seated mean? The right to deliberate? The right to vote? All the rights of a regular member?	R. Dillman Denny Kreps	10/8/08	<b>NRec</b>  <b>Dupl</b> Refer to Item 73			
60	803-3	3/3/08	Should the Annual Town Meeting for Budget Approval should be replaced with a Budget Referendum.	E. Petkovich	11/12/08	<b>NRec</b>			
38	804(B)	2/27/08	Should the First Selectman be able to use up to a specified percentage (threshold) of the "reserve fund" without the approval of the Board of Finance and a Town Meeting, or with just the approval of the Board of Finance?	R. Dillman	10/8/08	<b>NRec</b>			
40	804(C)	2/27/08	line 2, should we define what is meant by a "serious" budgetary deficiency?	R. Dillman	10/8/08	<b>NRec</b>			
41	804(C)	2/27/08	Technical correction, line 3, third sentence, add the words "Board of" before the word "Selectmen".	R. Dillman	10/8/08	<b>NRec</b>			
42a	804(D)	2/27/08	If a public emergency really exists that threatens the lives, health or property; do we	R. Dillman	Voted 1/14/09				

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

			really want to wait for the Board of Selectmen and the Board of Finance to meet? Should not the First Selectman have emergency expenditure powers up to some threshold?		4 -1 1/21/09	<b>NRec</b>			
44	805	2/27/08	With respect to borrowings in anticipation of taxes, should the current threshold of \$1,000,000 be instead expressed as a percentage of the General Fund Expenditures? Has this number changed in the 23 years since the Charter was adopted?	R. Dillman	10/8/08	<b>NRec</b>			
45	806	2/27/08	Does this section permit an unbudgeted mid-year contribution to a new organization? If not, should it?	R. Dillman	10/8/08	<b>NRec</b>			
77	807(H)	4/9/08	Last line. The Charter is unclear as to what does apply to the contingency fund.	Ed McAnaney	<del>4/9/08</del> 1/21/09	<del>Short</del> <b>NRec</b>			
48	1001(A)	2/27/08	Should it be clarified that the legislative power of the Town is vested in both the Town Meeting and the Board of Selectmen? Also "Town Meeting" is undefined, should we define it?	R. Dillman	10/21/98	<b>NRec</b>			
49a	1001(B)	2/27/08	Is the inconsistency language permitted by the General Statutes?	R. Dillman	<del>10/21/08</del> 12/17/08	Get Town Counse + Opinio n <b>NRec</b>			
50	1004	2/27/08	Should there be a minimum attendance requirement for a Town Meeting to have a quorum?	R. Dillman	10/21/98	<b>NRec</b>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

78	1004	4/9/08	Neither the statutes nor the Charter have a quorum requirement for the Town Meeting.	Ed McAnaney	<del>4/9/08</del> 1/21/09	<del>Short</del> NRec			
51	1006(B)	2/27/08	Should a percentage of budget threshold be added before a Town Meeting is required to approve an unbudgeted item?	R. Dillman	10/21/98	NRec			
52	1006(C)	2/27/08	Should the ¼ of 1% threshold be increased for transfers of funds before a town meeting is required? Again, at the current threshold, anything over \$107,107 would have to go to a Town Meeting.	R. Dillman	10/21/98	NRec			
53	1006(F)	2/27/08	Should the threshold for sales or conveyances of real property be increased above \$5000, so that a Town Meeting is not required for relatively minor sales or easements?	R. Dillman	10/21/08	NRec Refer to Item 79			
79	1006(F)	4/9/08	Line 4 the words “or open space” should be added after “facilities.”	Ed McAnaney	10/21/08 <del>4/9/08</del>	NRec Info for Item 53			
54	1006(G) (H)	2/27/08	Should leases in excess of 5 years be permitted without a Town Meeting? Should there be an exception for open space leases? Should lease options or extensions or renewals exceeding 5 years be permitted?  We will use wording stated in 12/17/08 minutes that came from Ed McAnaney	R. Dillman	10/21/08  12/17/08  1/21/09  5/27/09	Get Town Counsel Opinion if 5 yr leases can be renewed Recom Tech NRec	In-draft	Need Vote 5/8/09	

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

55	1006(H)	2/27/08	Should acceptance and abandonment of Town Roads be granted to the Board of Selectmen, rather than having a Town Meeting?	R. Dillman	10/21/08	<b>NRec</b>			
85	1009A	6/11/08	Allow for a referendum regardless of vote at a Town Meeting	CRC	12/17/08	<b>NRec</b>			
81	1009 A	4/9/08	The following should be added to that section: "The Board of Selectmen shall set the date of such referendum not less than three weeks from the date of the giving of the required notice that the referendum is to be held."	Ed McAnaney	<del>4/9/08</del> 1/21/09	<del>Short</del> <b>NRec</b>			
56	1101	2/27/08	In the second paragraph, should it be clarified that where a conflict exists the official is disqualified from "considering, debating" or acting on any such matter?	R. Dillman	10/21/08	<b>NRec</b>			
83	1102	4/9/08	Is this section necessary?	T. Sheridan	10/21/98	<b>NRec</b>			

### Under Consideration

#	Charter Section	Date Identified	Description	Source	Decision Date	Type*	Owner	Wording Status	Town Attorney Review
93			Next Item #	Public Input, Member Name					
<b>C1</b>	501, 502, New	1/17/08	Review the Town Administrator/Town Manager versus First Selectman form of government	BOS Charge		<b>Dupl</b>			
<b>C2</b>	701 - 708	1/17/08	Review terms and membership of Boards and Commissions	BOS Charge		<b>Dupl</b>			
<b>C2</b>	302(B)	1/17/08	Appointments versus election of Treasurer,	BOS Charge		<b>Dupl</b>			

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter

## Suffield Charter Revisions Tracking Log - Updated 6/17/09

	302(C) 302(D)		Town Clerk, Tax Collector						
<b>C3</b>		1/17/08	Review an inconsistencies and lines of authority within the Charter (multiple reporting)	BOS Charge					
<b>C4</b>	406	1/17/08	Review the Emergency Ordinances section	BOS Charge		<b>Dupl</b>			
<b>C5</b>	601 603	1/17/08	Review the appointment and removal process for Town Counsel	BOS Charge		<b>Dupl</b>			

### Short List – No Decision Items

#	Charter Section	Date Identified	Description	Source	Decision Date	Type*	Owner	Wording Status	Town Attorney Review
---	-----------------	-----------------	-------------	--------	---------------	-------	-------	----------------	----------------------

\* **Recom** = Charter Change

**Short** = No Decision

**Tech** = Technical Correction

**Dupl** = Duplicate

**NRec** = Not Recommended

**Typo** = Simple Typing Error to be corrected in current Charter